Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

MASTER AGREEMENT #072826
CATEGORY: Fencing Materials and Products with Related Services
SUPPLIER: Vancasa Building Supplies

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, Staples, MN 56479 (Sourcewell) and Vancasa Building Supplies, 13042 84 Ave, Surrey, V3W 1L2 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article I: General Terms

The General Terms in this Article I control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article II), and between Supplier and Participating Entity (Article III), respectively. These Article I General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

A. **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

B. **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

C. **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction and respective funding source restrictions. Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing Sourcewell's Cooperative Purchasing Program Master Agreements.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

D. **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

E. **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on October 14. 2030, unless it is cancelled or extended as defined in this Agreement.

1. **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

2. **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

F. **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

G. **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP#072826("RFP") to Participating Entities. In Scope solutions include:

1. Perimeter Fencing;
    1. Chain Link;
        a. Wood;
        b. Vinyl;
        c. Composite;
        d. Ornamental (steel, aluminum, wrought iron);
        e. Concrete/Masonry

2. Safety and Environmental Protection;
        a. Security fencing;
        b. Ballistic-rated fencing;
        c. Crash-rated fencing;
        d. Noise reduction or sound attenuation fencing.

3. Temporary Solutions;
        a. Portable fencing;
        b. Privacy panels;
        c. Rental fencing.

H. **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

I. **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.

J. **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.

K. **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.

L. **Open Market.** Supplier's open market pricing process is included within its Proposal.

M. **Supplier Representations:**

1. **Compliance**. Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

2. **Licenses**. As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

3. **Supplier Warrants**. Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

N. **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

O. **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

P. **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).**

1. Sourcewell issued the RFP for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entities. Sourcewell did not issue the RFP or award any master agreement under a federal award. Participating Entities are

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

responsible for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements.

2. Participating Entities that are Recipients or Subrecipients of United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. The terms and conditions of Attachment 1 apply when a Participating Entity accesses Supplier's Included Solutions using FEMA funding sources and to other federal funding sources, as applicable. Participating Entities may have additional requirements based on specific funding source terms or conditions. Participating Entities will be responsible for notifying suppliers of any applicable requirements and compliance obligations (including any applicable domestic preference requirements) in resulting transaction documents.
    - All references to "recipient," "non-federal entity," or "subrecipient" should be interpreted to mean the Participating Entity accessing Included Solutions under this Agreement;
    - All references to "supplier" or "contractor" should be interpreted to mean the Supplier;
    - All references to "subcontractor" should be interpreted to mean subcontractors of Supplier offering the Included Solutions;
    - None of the references should be interpreted as reference to Sourcewell; and
    - None of the terms or conditions within this Section should be interpreted to obligate Sourcewell in any way.

Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing this Master Agreement.

DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. **The Supplier further certifies** that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

BUY AMERICAN PROVISIONS COMPLIANCE. Sourcewell issues solicitations for indefinite quantity cooperative purchasing master agreements which are made available to eligible public agencies. Sourcewell does not issue its solicitations or award its master agreements under any federal award, or specifically under any federal procurement standards related to Buy American or domestic preference. When utilizing federal funding, non-federal entities maintain responsibility for compliance with any specific requirements of the funding award including Buy American. Agencies should specifically verify whether the prospective purchasing implicates Buy American or other domestic preference requirements prior to executing any transaction document with suppliers. When domestic preference requirements are applicable, purchasing agencies must notify suppliers of requirements and either apply the appropriate preferences or secure an appropriate exemption and properly document the process prior to completing a purchase. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322. Participating Entities will be responsible for notifying suppliers of any applicable requirements and compliance obligations (including any applicable domestic preference requirements) in resulting transaction documents.

Article II:

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Sourcewell and Supplier Obligations

The Terms in this Article II relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

A. **Authorized Sellers**. Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.

B. **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
   - Identify the applicable Sourcewell Agreement number;
   - Clearly specify the requested change;
   - Provide sufficient detail to justify the requested change;
   - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
   - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

   A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

C. **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
   - Maintenance and management of this Agreement;
   - Timely response to all Sourcewell and Participating Entity inquiries; and
   - Participation in reviews with Sourcewell.

   Sourcewell's Authorized Representative is its Chief Procurement Officer.

D. **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

E. **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.

F. **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;

G. **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.

H. **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

I. **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

J. **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.

K. **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.

L. **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.

M. **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

N. **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

O. **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.

P. **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.

Q. **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

R. **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

S. **Grant of License.**

1. **During the term of this Agreement:**

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

a. **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

b. **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

2. **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

3. Use; Quality Control.

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

4. **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

T. **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

U. **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

V. **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during **the** performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
    - $1,500,000 each occurrence Bodily Injury and Property Damage
    - $1,500,000 Personal and Advertising Injury
    - $2,000,000 aggregate for products liability-completed operations
    - $2,000,000 general aggregate

2. **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

3. **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

4. **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

5. **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

W. **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' **written** notice to the other Party. Termination pursuant to this section will not relieve

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

X. **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of **material** breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article III:
Supplier Obligations to Participating Entities

The Terms in this Article III relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article I General Terms control over any conflict with this Article III. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

A. **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.

B. **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs. Participating Entities are encouraged to establish flexibility delivery schedules whenever possible.

C. **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.

D. **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

E. **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

F. **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.

G. **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.

H. **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar **document** extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell	Vancasa Building Supplies
Signed by: Jeremy Schwartz C0FD2A139D06489...	Signed by: R Bath 75BD257DDD2B436...
By: _____	By: _____
Jeremy Schwartz	Ramen Bath
Title: Chief Procurement Officer	Title: Director of Operations
Date: 10/14/2026 | 6:18 AM CDT	Date: 10/13/2026 | 9:58 PM CDT

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

ATTACHMENT 1

PROVISIONS FOR PARTICIPATING ENTITIES' PROCUREMENTS UNDER UNITED STATES FEDERAL GRANT-FUNDED AWARDS AND FEMA AWARDS

Sourcewell's Cooperative Purchasing Program Master Agreements are available to Participating Entities. A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction and respective funding source restrictions. Participating Entities that are Recipients or Subrecipients of United States federal grant or other federal funding, including through the Federal Emergency Management Agency (FEMA), to purchase solutions from the Master Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200.

Participating Entities may have additional requirements based on specific funding source terms or conditions. Accordingly, Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing the Master Agreement.

Within this Attachment:

- All references to "federal" should be interpreted to mean the United States federal government. All references to "recipient," "non-federal entity," or "subrecipient" should be interpreted to mean the Participating Entity accessing the Master Agreement;
- All references to "supplier" or "contractor" should be interpreted to mean the Supplier;
- All references to "subcontractor" should be interpreted to mean subcontractors of Supplier offering the solutions under the Master Agreement;
- None of the references should be interpreted as reference to Sourcewell; and
- None of the terms or conditions within this Attachment should be interpreted to obligate Sourcewell in any way.

The following terms and conditions apply when a Participating Entity accesses Supplier's solutions under the Master Agreement using United States federal funding sources.

A. **Davis-Bacon Act, As Amended (40 U.C.S. § 3141-3148).**
When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Suppliers must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Suppliers must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Suppliers and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Supplier or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

B. **Copeland "Anit-Kickback" Act.**

1. **Supplier**. The Supplier shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. Part 3 as may be applicable, which are incorporated by reference into this contract.

2. **Subcontracts**. The Supplier or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Supplier shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

3. **Breach**. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Supplier and subcontractor as provided in 29 C.F.R. § 5.12.

C. **Contract Work Hours And Safety Standards Act (40 U.S.C. § 3701-3708).**

1. **Overtime requirements.** No Supplier or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. **Violation; liability for unpaid wages; liquidated damages**. In the event **of any violation of the** clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5) the Supplier and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Supplier and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5), in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5).

3. **Withholding for unpaid wages and liquidated damages**. The grant recipient or sub-recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Supplier or subcontractor under any such contract or any other federal contract with the same prime Supplier, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Supplier, such sums as may be determined to be necessary to satisfy any liabilities of such Supplier or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section (29 C.F.R. §5.5).

4. **Subcontracts**. The Supplier or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section (29 C.F.R. §5.5) and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Supplier shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section (29 C.F.R. §5.5).
Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

D. **Rights To Inventions Made Under a Contract or Agreement.**
If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

E. **Clean Air Act (42 U.S.C. § 7401-7671q.) And The Federal Water Pollution Control Act (33 U.S.C. § 1251-1387).**
Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

F. **Debarment And Suspension (Executive Orders 12549 And 12689).**
A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

G. **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).**
Suppliers who apply or bid for an award of more than $100,000 shall file the required certification. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the federal awarding agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

If applicable, Suppliers must sign and submit the following certification to the NFE with each bid or offer exceeding $100,000:

"APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal,

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Supplier,_____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Supplier understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

_____

Signature of Supplier's Authorized Official

_____

Name and Title of Supplier's Authorized Official

_____

Date

H. **Record Retention Requirements.**
To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. **Energy Policy And Conservation Act Compliance.**
To the extent applicable, Supplier must comply with the mandatory standards and policies relating to

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. **Buy American Provisions Compliance.**
Sourcewell issued the solicitation for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entity. Sourcewell did not issue this solicitation or award any master agreement under a federal award. Responsibility for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements is that the Participating Entity. Compliance with all applicable federal, state, and local requirements, including those related to federal awards, is the responsibility of the Participating Entity.

Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. **Access to Records (2 C.F.R. § 200.336).**
Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents. (For FEMA funded projects see paragraph X.)

L. **Procurement of Recovered Materials (2 C.F.R. § 200.322).**
A non-federal entity that is a state agency or agency of a political subdivision of a state and its Suppliers must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. **Federal Seal(s), Logos, And Flags.**
The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval. (For FEMA funded projects see paragraph X.)

N. **No Obligation** by **Federal Government.**
The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

O. **Program Fraud and False or Fraudulent Statements or Related Acts.**
The Supplier acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. **Federal Debt.**
The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments**.**

Q. **Conflicts Of Interest.**
The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. **U.S. Executive Order 13224.**
The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. **Prohibition On Certain Telecommunications** a**nd Video Surveillance Services** o**r Equipment.**
To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216. (For FEMA funded projects see paragraph X.)

T. **Domestic Preferences** f**or Procurements.**
To the extent applicable, Supplier certifies that during the term of this Contract, and any underlying contracts with Participating Entities, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

U. **Build America, Buy America Act (BABAA).**
Sourcewell issued the solicitation for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entity. Sourcewell did not issue this solicitation or award any master agreement under a federal award. Responsibility for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements is that the Participating Entity. Compliance with all applicable federal, state, and local requirements, including those related to federal awards, is the responsibility of the Participating Entity.

Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote.

Contractors and their subcontractors who apply or bid for an award for an infrastructure project subject to the domestic preference requirement in the Build America, Buy America Act shall file the required certification to (insert name of recipient/subrecipient) with each bid or offer for an

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

infrastructure project, unless a domestic preference requirement is waived by the federal awarding agency. Contractors and subcontractors certify that no federal financial assistance funding for infrastructure projects will be provided unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States. BABAA, Pub. L. No. 117-58, §§ 70901-52. Contractors and subcontractors shall also disclose any use of federal financial assistance for infrastructure projects that does not ensure compliance with BABAA domestic preference requirements. Such disclosures shall be forwarded to the recipient who, in turn, will forward the disclosures to the federal awarding agency; subrecipients will forward disclosures to the passthrough entity, who will, in turn, forward the disclosures to the federal awarding agency.

V. **Partnerships with Faith-Based and Neighborhood Organizations (Executive Order 14015, Feb. 14, 2021; Federal Register, Vol. 89, No. 43).**

A faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

A faith-based organization may not use direct Federal financial assistance from Participating Entity and/or the federal government to support or engage in any explicitly religious activities except when consistent with the Establishment Clause and any other applicable requirements. An organization, business, non-profit organization, partnership, limited liability corporation or partnership, corporation, individual, or other entity receiving Federal financial assistance also may not, in providing services funded by Participating Entity and/or the federal government, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

All organizations receiving federal money through Participating Entity to provide social services shall provide the following notice, in substance, to beneficiaries of the protections listed herein:

> "Name of Organization:
> Name of Program:
> Contact Information for Federal Grant Program Office (name, phone number, and email address, if appropriate):
>
> Because this program is supported in whole or in part by financial assistance from the Federal Government, we are required to let you know that:
>
> - We may not discriminate against you on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice;
>
> - We may not require you to attend or participate in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) that may be offered by our organization, and any participation by you in such activities must be purely voluntary;

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

- We must separate in time or location any privately funded explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) from activities supported with direct Federal financial assistance

- You may report violations of these protections, including any denials of services or benefits by an organization, by contacting or filing a written complaint with the grant program office using the contact information set forth above; and

- If you would like to seek information about whether there are any other federally funded organizations that provide these kinds of services in our area, please use the contact information set forth above.

This written notice must be given to you before you enroll in the program or receive services from the program, unless the nature of the service provided or exigent circumstances make it impracticable to provide the actual service. In such an instance, this notice must be given to you at the earliest available opportunity."

W. **Additional FEMA Recommended Provisions:**

1. Prohibition on Contracting for Covered Telecommunications Equipment or Services.

a. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

b. Prohibitions.

i. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

ii. Unless an exception in paragraph (3) of this clause applies, the contractor and its **subcontractors** may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

(a) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

(b) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(c) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or

(d) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

c. Exceptions.

i. This clause does not prohibit Suppliers from providing—

(a) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(b) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

ii. By necessary implication and regulation, the prohibitions also do not apply to:

(a) Covered telecommunications equipment or services that:

(1) Are not used as a substantial or essential component of any system; and

(2) Are not used as critical technology of any system.

(b) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

d. Reporting requirement.

i. In the event the Supplier identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Supplier is notified of such by a subcontractor at any tier or by any other source, the Supplier shall report the information in paragraph d.ii. of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

reporting the information.

ii. The **Supplier** shall report the following information pursuant to paragraph d.i of this clause:

(a) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(b) Within 10 business days of submitting the information in paragraph d.ii.(b) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Supplier shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

2. **Subcontracts.** The Supplier shall insert the substance of this clause, including this paragraph, in all subcontracts and other contractual instruments.

a. **Access to Records.** The Supplier agrees to provide (insert name of participating entity), (insert name of pass- through entity, if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Supplier which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

i. The Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

ii. The Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

b. **DHS Seal, Logo, and Flags.** The Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The Supplier shall include this provision in any subcontracts.

c. **Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding.** This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

d. **Copyright and Data Rights.**
License and Delivery of Works Subject to Copyright and Data Rights.

The Supplier grants to the (insert name of participating entity), a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Supplier will identify such data and grant to the (insert name of participating entity) or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Supplier will deliver to the (insert name of participating entity) data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of participating entity).

e. **Build America, Buy America Act (BABAA) for Architectural and/or Engineering Contracts**
Build America, Buy America Act Preference.

Contractors and subcontractors agree to incorporate the Buy America Preference into planning and design when providing architectural and/or engineering professional services for infrastructure projects. Consistent with the Build America, Buy America Act (BABAA) Pub. L. 117- 58 §§ 70901-52, no federal financial assistance funding for infrastructure projects will be used unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

RFP 072826 - Fencing Materials and Products with Related Services

Vendor Details

Company Name:	Vancasa Building Supplies
Does your company conduct business under any other name? If yes, please state:	Titan Guard Fencing
Address:	13042 84ave SURREY, British Columbia v3w 1l2
Contact:	Ramen Bath
Email:	ramen@vancasa.ca
Phone:	778-522-7711
Fax:	778-522-7711
HST#:	GST # 742726623RT0001

Submission Details

Created On:	Wednesday July 15, 2026 11:27:25
Submitted On:	Monday July 20, 2026 17:13:37
Submitted By:	Ramen Bath
Email:	ramen@vancasa.ca
Transaction #:	6cbdebf1-db84-46b8-9e38-5e5b5eba807b
Submitter's IP Address:	75.155.133.134

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Provide a concise response to each question. Do not attach additional documents to your response without providing a substantive response within the Specification Tables; attachments should be SUPPLEMENTAL to your answers. Do not leave answers blank; respond “N/A” if the question does not apply to your organization and include an explanation why it does not apply.

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, DBA, and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement. Entities that have not been awarded will not be added to an existing master agreement through the affiliation of the Proposer’s corporate organization.

#	Question	Response *	
1	Provide the legal entity name of the Proposer authorized to submit this Proposal.	Vancasa Building Supplies	*
2	In the event of award, is the entity named in Line Item 1, the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Y	*
3	Identify all subsidiaries, DBA, authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal.	Vancasa Building Supplies and Titan Guard Fence	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	XJT1M3SGZKP5	*
5	Provide your NAICS code applicable to Solutions proposed.	423390	
6	Proposer Physical Address:	13042 84ave Surrey, V3W 1L2	*
7	Proposer website address (or addresses):	Vancasa.ca	*
8	Identify the Proposer's Authorized Representative, include name, title, address, email address, and phone number. The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer.	Ramen Bath Director of Operations 13042 84ave V3W 1L2 ramen@vancasa.ca 778-522-7711	*
9	Identify the Proposer's primary contact for this proposal, include name, title, address, email address, and phone number:	Ramen Bath Director of Operations 13042 84ave V3W 1L2 ramen@vancasa.ca 778-522-7711	*
10	Identify the Proposer’s other contacts for this proposal, if any, include name, title, address, email address, and phone number.	Li Gong Owner 13042 84ave Surrey, BC Canada V3W 1H3 Li@vancasa.ca 778-995-4936	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

#	Question	Response *	
11	Provide a brief history of your company and industry longevity related to the requested Solutions.	Vancasa Building Supplies is a privately owned Canadian supplier of fencing materials and building products with over 12 years of industry experience. We have built a strong reputation for delivering high-quality products, reliable service, and competitive pricing to contractors, municipalities, developers, and institutional clients across Canada and the United States. Our expertise includes supplying galvanized steel, aluminum, vinyl, composite, chain link, ornamental, and security fencing, along with turnkey services including procurement, logistics, installation, and ongoing support. Backed by an established global supply chain and expanding North American distribution network, Vancasa is well positioned to provide reliable, scalable, and cost-effective fencing solutions for projects of all sizes.	*
12	Describe what specific outcomes or deliverables your company anticipates upon receiving an award from Sourcewell.	Upon receiving a Sourcewell award, Vancasa Building Supplies will provide Participating Entities with reliable access to a comprehensive portfolio of high-quality fencing products, competitive cooperative pricing, and turnkey project solutions. We will deliver efficient procurement, dependable inventory availability, timely logistics, professional installation services where required, and dedicated customer support throughout the project lifecycle. We also anticipate expanding our distribution network and strengthening our partnerships with public agencies, municipalities, educational institutions, and other Sourcewell members, ensuring consistent service, scalable supply, and long-term value across North America.	*
13	Provide non-confidential indicators that demonstrate your organization’s financial strength and long-term stability. Acceptable examples include such items as: • Annual revenue range (select a range—do not provide confidential statements) • Years in business • Publicly available SEC filings (if applicable) • Third party credit scores or ratings (e.g., D&B, bond ratings) • Letters of credit or financial backing from a banking institution	Vancasa Building Supplies is a privately owned company with over 12 years of experience serving the construction and building materials industry. Throughout our history, we have established long-term relationships with manufacturers, contractors, developers, municipalities, and institutional clients across Canada and the United States. Our continued growth, expanding distribution network, and strong global supply chain reflect the company's long-term stability and ability to support large-scale projects. Financial & Business Indicators Years in Business: 12+ years Annual Revenue Range: CAD $8 million–$10 million Ownership: Privately held Canadian corporation Operations: Distribution and warehousing facilities in British Columbia and Alberta, with an expanding North American	*

	Upload supporting documents (as applicable in the document upload section of your response). DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION. Refer to RFP Section VI. Subsection E. Disposition of Proposals.	distribution network. Supply Chain: Long-standing direct relationships with international manufacturers, ensuring consistent inventory availability and reliable fulfillment. Financial Stability: Maintains strong banking relationships and prudent financial management practices to support inventory investment, operational growth, and large-scale project fulfillment. As a privately held company, Vancasa does not publish SEC filings. Additional financial information or banking references can be provided upon request, subject to confidentiality requirements.	
14	Describe your US market share for your proposed Solutions. OR Provide the number of US Education and Government entities you have served over the past three (3) years, along with the total number of states where you have made sales.	Vancasa Building Supplies is in the early stages of expanding its presence in the United States and is actively growing its market share. We have recently begun supplying larger-volume fencing materials to builders, contractors, and commercial projects throughout California and Washington, with a focus on establishing long-term customer relationships and expanding our distribution network. As part of our strategic growth plan, Vancasa intends to establish a dedicated U.S.-based affiliate company to strengthen our operations, improve regional inventory availability, and provide faster service to customers throughout the western United States. This expansion will enhance our ability to support municipalities, contractors, developers, and institutional clients with reliable, competitively priced fencing solutions. A key component of our U.S. growth strategy is supplying durable, fire-resistant fencing products designed to help reduce the spread of wildfires in high-risk regions. By offering non-combustible alternatives to traditional wood fencing, we aim to support communities in improving resilience while delivering high-quality, long-lasting fencing solutions.	*
15	Describe your Canadian market share for your proposed Solutions. OR Provide the number of Canadian Education and Government entities you have served over the past three (3) years, along with the total number of provinces where you have made sales.	Vancasa Building Supplies has established a strong and growing presence within the Canadian fencing market, with a significant market share in British Columbia, where we have been serving contractors, developers, municipalities, and institutional clients for over 12 years. For certain fencing product categories within our core markets, we estimate our market share to be as high as 35%, reflecting our strong customer relationships, competitive pricing, and reliable supply. Approximately two years ago, we expanded our operations into Alberta, where we have continued to build a strong market presence through a dedicated distribution facility, local inventory, and an expanding contractor network. Alberta has become another key region for our business, supporting both residential and commercial projects. As we continue to grow, Vancasa is expanding its distribution and service capabilities across Canada, enabling us to provide reliable, scalable fencing solutions and responsive customer	*

		support to clients nationwide.	
16	Does your organization have any ongoing or completed bankruptcy proceedings, or have you been included as a possible Responsible Party within the past seven years? If yes, please explain. The proposer must provide notice in writing to Sourcewell if it enters bankruptcy proceedings at any time during the pendency of this RFP.	There has never been any proceedings for Bankruptcy.	*
17	Does your organization have any current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years? If so, please explain. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	No. Vancasa Building Supplies, its principals, and any proposed responsible parties have not been subject to any debarments, suspensions, or exclusions from contracting with any federal, provincial/state, or local government agency within the past seven (7) years. The company remains in good standing and is eligible to participate in public procurement opportunities.	*
18	Describe any relevant industry awards or achievements that your organization has received in the past three (3) years, including the year received.	In 2024, Vancasa Building Supplies was recognized with a local supplier award for excellence in product quality and competitive pricing. This recognition reflects our ongoing commitment to delivering high-quality fencing and building materials, maintaining reliable inventory, and providing exceptional value and customer service to contractors, developers, and commercial clients. Beyond this recognition, Vancasa continues to strengthen its reputation through sustained business growth, expanded distribution across Canada and the United States, and long-term partnerships with customers and manufacturers.	*
19	What percentage of your sales were to the government sector in the past three (3) years? This and the following line should not exceed 100%.	Government sector sales have represented less than 1% of Vancasa Building Supplies' total sales over the past three (3) years. Historically, our business has been focused primarily on serving contractors, builders, developers, distributors, and commercial customers. We view a Sourcewell contract as a strategic opportunity to expand our presence within the public sector and provide government agencies with high-quality, competitively priced fencing solutions and turnkey services.	*
20	What percentage of your sales were to the education sector in the past three (3) years? This and the previous line should not exceed 100%.	Sales to the education sector have represented less than 1% of Vancasa Building Supplies' total sales over the past three (3) years. Similar to our government sector sales, our primary customer base has historically consisted of contractors, builders, developers, distributors, and commercial clients. We view a Sourcewell contract as an opportunity to expand our presence within the education sector by providing schools, colleges,	*

		universities, and other educational institutions with high-quality, competitively priced fencing solutions and turnkey services.	
21	List all state and cooperative purchasing agreements that you hold. Include the sales volume for each of these agreements over the past three (3) years.	Vancasa Building Supplies currently participates in purchasing agreements within British Columbia. At this time, we do not hold any U.S. state or national cooperative purchasing agreements. Our participation in British Columbia purchasing opportunities has supported local government and public sector procurement; however, sales under these agreements have represented a relatively small portion of our overall business. Specific sales volume information can be provided upon request, subject to customer confidentiality requirements. Vancasa is pursuing a Sourcewell award to expand its participation in cooperative procurement programs and better serve public agencies across North America.	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. Include the sales volume for each of these contracts over the past three (3) years.	Vancasa Building Supplies does not currently hold any U.S. General Services Administration (GSA) contracts or Canadian Standing Offers and Supply Arrangements (SOSA). Accordingly, sales volume under these contract vehicles over the past three (3) years is $0. The company is actively pursuing cooperative procurement opportunities, including Sourcewell, as part of its strategic growth plan to expand service to government and public sector organizations across North America.	*

Table 2B: References/Testimonials

Line Item 23. Supply reference information from three customers **who are eligible** to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
GL STONE	NANCY	416-910-0206	*
Grand Construction	Chris	403-606-0488	*
Vidar Flooring	Rita	604-722-8665	*

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable.

#	Question	Response *	
24	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your	Vancasa Building Supplies is best described as a manufacturer and distributor of fencing systems and related building products. We work directly with our manufacturing partners to engineer and produce products to our specifications and quality standards, while managing procurement, quality control, inventory, logistics, sales, and customer support throughout North America.	

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

	organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Our sales team consists primarily of Vancasa employees, who provide product consultation, estimating, project management, and customer service. Installation services are performed through a combination of company-employed installation teams in key markets and a network of carefully vetted independent contractors in regions where we do not maintain an in-house installation workforce. All installation partners are selected based on their experience, quality standards, and ability to meet project requirements. This model allows Vancasa to provide consistent product quality, reliable delivery, responsive customer support, and scalable installation services for projects ranging from small municipal requirements to large commercial and institutional developments.	
25	Describe your sales force, their locations (e.g., regions, territories), number of direct employees (full-time equivalents) involved in each sector (GOV/EDU), and overlap between sales and service, as it relates to the requested Solutions.	Vancasa Building Supplies operates sales and customer support teams from British Columbia and Alberta, serving customers throughout Canada while actively expanding into the western United States, including California and Washington. Our sales force consists of 5 full-time sales professionals who support contractor, commercial, industrial, municipal, government, and education customers. While government and education currently represent a small portion of our business, the same experienced sales team is responsible for supporting these sectors, allowing us to provide consistent service and technical expertise across all customer segments. Our sales team works closely with our estimating, procurement, logistics, customer service, and installation teams to provide a seamless customer experience. This integrated approach ensures customers have a single point of contact from quotation through project completion, including product selection, delivery coordination, installation support, and after-sales service. Installation services are performed by our in-house teams in key markets and by qualified third-party installation partners where local crews are not available, enabling us to support projects throughout our service territories.	*
26	Describe your network of	Vancasa Building Supplies delivers its products through a combination	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

	Authorized Sellers who will deliver Solutions, including the number and locations of dealers, distributors, resellers, and other distribution methods, as it relates to the requested Solutions.	of company-owned distribution facilities, authorized dealers, and qualified installation partners. Our primary distribution centres are located in Surrey, British Columbia and Calgary, Alberta, allowing us to efficiently serve customers throughout Western Canada. In addition to our company-owned locations, we work with a growing network of authorized dealers and distributors across Canada and the western United States. Products are delivered directly from our warehouses or through authorized distribution partners, depending on the project location and customer requirements. Installation services are provided by our in-house teams in key markets and by carefully selected third-party contractors in regions where local crews are not maintained. As part of our strategic growth plan, Vancasa is actively expanding its authorized dealer network and establishing a dedicated U.S. affiliate company to strengthen inventory availability, logistics, and customer support throughout the western United States. This distribution model enables us to efficiently support projects of all sizes while maintaining consistent product quality and customer service.	
27	Describe your service force, their locations (e.g., regions, territories), number of direct employees (full-time equivalents) involved in each sector (GOV/EDU), and overlap between sales and service, as it relates to the requested solutions.	We deliver our solutions through a combination of company-owned distribution facilities, authorized dealers, and qualified installation partners. Our primary distribution centres are located in Surrey, British Columbia and Calgary, Alberta, enabling us to efficiently serve customers throughout Western Canada. In addition to our company-owned facilities, we maintain a growing network of authorized dealers, distributors, and installation partners across Canada and the western United States. Products are shipped directly from our distribution centres or through authorized partners, depending on project location and customer requirements. Installation services are provided by our in-house teams in key markets and by carefully vetted third-party contractors in regions where local crews are not maintained, ensuring consistent quality and service. As part of our strategic growth plan, Vancasa is expanding its authorized dealer network and establishing a dedicated U.S. affiliate company to strengthen inventory availability, logistics, and customer support throughout the western United States. This scalable distribution model enables us to efficiently support projects of all sizes while delivering consistent product quality, reliable lead times, and responsive customer service.	*
28	Describe the ordering process from sales/consultation, how the order is placed, through project/order fulfillment. If orders are handled by distributors, dealers, or others, explain their roles and responsibilities in the	Vancasa Building Supplies follows a streamlined, customer-focused ordering process to ensure accurate quotations, timely delivery, and successful project execution. The process begins with a consultation between the customer and one of our sales representatives to review project requirements, specifications, quantities, delivery timelines, and any installation needs. Based on this consultation, Vancasa prepares a detailed quotation and recommends the most suitable products for the project.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

	ordering process.	Once the quotation is approved, the customer may place an order through their Vancasa sales representative, an authorized dealer, or an authorized distributor. Orders are entered into our order management system, where inventory availability, production requirements (if applicable), delivery schedules, and project timelines are confirmed. If products are not in stock, our procurement team coordinates directly with our manufacturing partners to ensure production and shipping remain on schedule. Our logistics team then coordinates order picking, packaging, transportation, and delivery to the project site or designated receiving location. Installation services, when required, are scheduled through our in-house installation teams or qualified third-party installation partners. Throughout the project, customers receive ongoing communication from their assigned sales representative and customer service team regarding order status, delivery schedules, and project updates. Authorized dealers and distributors serve as local points of contact for customers within their territories. They assist with product selection, quotations, order placement, customer support, and coordination with Vancasa to ensure accurate order fulfillment and timely delivery. Regardless of how the order is placed, Vancasa maintains oversight of procurement, logistics, product quality, and customer support to ensure a consistent customer experience from initial consultation through project completion.	
29	Describe, in detail, the process and procedure of your customer service program. Include your response –times, escalation protocols, issue resolution timeframes, as well as any incentives that help your providers meet your stated service goals or promises.	Vancasa Building Supplies is committed to providing responsive, professional, and customer-focused service throughout every stage of a project. Customers can contact our team by phone, email, or through their assigned sales representative for product inquiries, technical support, order updates, warranty claims, or service requests. Our customer service commitment is to acknowledge and respond to all customer emails and messages within 24 hours during normal business operations. Every inquiry is assigned to the appropriate sales, logistics, or management team member to ensure timely follow-up and accountability. If a customer experiences an issue related to product quality, delivery, installation, or service, the matter is immediately reviewed by management and the appropriate department. We take every customer concern seriously and work directly with the customer to identify the cause and determine the most appropriate solution. Our goal is to provide a resolution or action plan within 48 hours of receiving the concern whenever reasonably possible. If an issue cannot be resolved by the assigned representative, it is escalated to senior management, who work directly with the customer to ensure a satisfactory outcome. Depending on the nature of the issue, resolutions may include product replacement, expedited shipping, warranty support, technical guidance, or other corrective actions.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		To maintain high service standards, customer satisfaction and responsiveness are key performance expectations for our sales, customer service, and management teams. Our collaborative approach ensures customers receive consistent communication, timely updates, and reliable support from initial inquiry through project completion and post-sale service.	
30	Describe your capability to provide the requested Solutions to Sourcewell participating entities in the United States.	Vancasa Building Supplies has the operational capability, supply chain, and logistics infrastructure to provide the requested fencing solutions to Sourcewell participating entities throughout the United States. We maintain long-standing relationships with leading international manufacturers, allowing us to provide a consistent supply of high-quality fencing products at competitive pricing while supporting projects of varying size and complexity. Our current U.S. operations are focused on serving customers in the western United States, particularly California and Washington, where we have recently begun supplying larger-volume projects for builders, contractors, and commercial customers. Through established freight partners and distribution channels, we are able to deliver products efficiently to project locations across the region. As part of our strategic growth plan, Vancasa is establishing a dedicated U.S. affiliate company to further strengthen inventory availability, logistics, customer service, and local support. This expansion will enable faster delivery times, increased inventory capacity, and enhanced service for Sourcewell participating entities throughout the United States. In addition to material supply, Vancasa can provide project consultation, estimating, procurement, logistics coordination, installation through qualified service partners, warranty support, and ongoing customer service. Our scalable distribution model, experienced management team, and commitment to quality position us to successfully support municipalities, educational institutions, government agencies, and other Sourcewell members with reliable, cost-effective fencing solutions.	*
31	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Vancasa Building Supplies does not have any operational restrictions that would prevent us from serving participating entities in Hawaii, Alaska, or U.S. Territories. We have the capability to supply and coordinate delivery for projects in these locations through our established international supply chain and logistics partners. Due to the unique shipping distances, freight costs, delivery methods, and project-specific requirements associated with these regions, pricing would be evaluated on a project-by-project basis. Each opportunity would receive a customized logistics and pricing strategy to ensure the most cost-effective and efficient solution while maintaining our quality and service standards. Our team will work closely with each participating entity to develop a tailored procurement, transportation, and delivery plan that meets the project's schedule, budget, and technical requirements.	

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

32	Describe your capability to provide the requested Solutions to Sourcewell participating entities in Canada.	Vancasa Building Supplies has the capability to provide the requested fencing solutions to Sourcewell participating entities across all Canadian provinces through our established distribution centres, logistics network, and trusted freight partners. With facilities in British Columbia and Alberta, we are well positioned to efficiently serve customers throughout Canada with reliable product supply, competitive pricing, and dependable delivery. We maintain strong relationships with international manufacturing partners and national transportation providers, enabling us to support projects ranging from small facility upgrades to large municipal and institutional developments. In addition to product supply, we provide project consultation, estimating, procurement, logistics coordination, installation through qualified service partners, and ongoing customer support. Projects located in the Canadian Territories (Yukon, Northwest Territories, and Nunavut) can also be supported. Due to the unique transportation requirements, freight costs, and site logistics associated with these regions, each project would be evaluated individually to develop the most effective delivery and pricing strategy while ensuring project timelines and customer requirements are met.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	Vancasa Building Supplies intends to serve participating entities throughout the United States and all Canadian provinces. We do not anticipate excluding any specific state or province from the proposed agreement. Projects located in Alaska, Hawaii, U.S. Territories, Yukon, the Northwest Territories, and Nunavut will be evaluated on a project-by-project basis due to remote delivery locations, freight costs, transportation availability, site access, and project-specific requirements. These regions remain within our service capability; however, pricing, delivery schedules, and installation availability may vary based on the individual project.	*
34	Identify any account type or Participating Entity type from the RFP that will not have full access to the requested Solutions if an agreement is awarded, along with the reason(s) why.	Vancasa Building Supplies does not anticipate restricting access to the requested Solutions for any account type or Sourcewell Participating Entity. Government agencies, educational institutions, municipalities, non-profit organizations, and other eligible entities will have access to our available products and services under the proposed agreement. Certain project-specific limitations may apply based on product availability, local licensing requirements, installation coverage, site conditions, or remote delivery logistics. Where these conditions arise, Vancasa will work with the Participating Entity to provide an appropriate product, delivery, or service solution.	*
35	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes. Vancasa Building Supplies will extend the terms and pricing of any awarded Sourcewell Master Agreement to eligible nonprofit organizations that qualify as Sourcewell Participating Entities, in accordance with the terms and conditions of the Master Agreement. Our goal is to provide nonprofit organizations with the same high-quality products, competitive pricing, and customer support offered to all	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		eligible participating entities.	

Table 4: Marketing Plan (100 Points)

#	Question	Response *	
36	Describe your marketing strategy, including tactics/methods and timelines for promoting this opportunity to participating entities for the requested solutions. Upload optional samples of your marketing materials.	If awarded a Sourcewell Master Agreement, Vancasa Building Supplies will implement a comprehensive marketing strategy to maximize awareness and adoption among Sourcewell Participating Entities across Canada and the United States. Within the first 30 days, we will update our website, product catalogues, and sales materials to prominently feature our Sourcewell contract information and purchasing process. We will also launch a targeted mass email campaign to our existing database of contractors, municipalities, educational institutions, architects, engineers, facility managers, and government contacts, introducing the cooperative purchasing benefits and attaching digital product catalogues and pricing information. Within the first 60–90 days, Vancasa will establish a dedicated social media and digital marketing team focused on promoting our Sourcewell offering. This team will create educational content, project showcases, product demonstrations, case studies, and targeted advertising campaigns directed toward government agencies, municipalities, school districts, parks departments, public works departments, and other eligible participating entities. Our ongoing marketing strategy will also include: Direct outreach by our sales team to municipalities, school boards, government agencies, and other public sector organizations. Participation in municipal, education, construction, and public procurement trade shows and conferences throughout Canada and the United States. Educational webinars and virtual product presentations for purchasing departments, facility managers, and engineers. Development of Sourcewell-branded brochures, specification guides, technical documentation, and digital catalogues. Regular email newsletters highlighting new products, project case studies, inventory availability, and seasonal promotions. Search engine optimization (SEO), Google Ads, LinkedIn advertising, and targeted digital campaigns focused on public sector procurement professionals. Expansion of our authorized dealer network to improve local representation and customer support. Joint marketing initiatives with Sourcewell, where appropriate, to increase awareness of the contract among participating entities. Vancasa has committed the resources necessary to support the long-term success of this agreement and will continuously evaluate marketing performance to ensure broad awareness, increased participation, and exceptional service for Sourcewell members throughout the contract term.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

37	Describe your use of technology and digital data (e.g., specific social media platforms, metadata usage) to enhance and/or optimize your marketing strategy described above.	Vancasa Building Supplies utilizes modern digital marketing technologies and data-driven strategies to ensure our products and services are effectively promoted to the appropriate audiences. Our leadership team has completed AI-focused marketing and digital strategy training to better understand how artificial intelligence, audience segmentation, and platform algorithms can be leveraged to deliver relevant content to government agencies, municipalities, educational institutions, contractors, and other decision-makers. As part of our growth strategy, we are expanding our digital presence through dedicated YouTube, Instagram, TikTok, Facebook, and LinkedIn channels. These platforms will be used to share educational product content, installation demonstrations, project showcases, customer success stories, and information about the benefits of purchasing through the Sourcewell cooperative contract. Our marketing team utilizes metadata, audience targeting, search engine optimization (SEO), website analytics, and digital advertising platforms to optimize campaign performance and improve engagement. We continuously analyze campaign metrics, user behavior, and audience demographics to refine our messaging and ensure marketing efforts reach the most relevant procurement professionals and public sector organizations. By combining AI-informed marketing strategies with data analytics and a strong multi-platform social media presence, Vancasa is committed to maximizing awareness of the Sourcewell agreement and connecting participating entities with our fencing solutions efficiently and effectively.	*
38	In your view, what is Sourcewell’s role in promoting agreements resulting from this RFP?	Vancasa Building Supplies believes Sourcewell's role is to provide a trusted and reputable cooperative purchasing platform that connects qualified suppliers with participating entities across North America. By awarding and promoting competitively solicited contracts, Sourcewell simplifies the procurement process while helping public agencies access quality products, competitive pricing, and dependable suppliers. We view a Sourcewell award as more than a contract—it is the beginning of a long-term partnership. By partnering with Vancasa Building Supplies, Sourcewell helps increase awareness of our solutions among participating entities while providing confidence that they are purchasing from a vetted and reliable supplier. Together, we can deliver high-quality fencing solutions, responsive customer service, and long-term value to government agencies, educational institutions, municipalities, and other participating organizations.	*
39	Describe how your organization will integrate a Sourcewell awarded agreement (e.g., training, incentives) into your sales process.	If awarded a Sourcewell Master Agreement, Vancasa Building Supplies will fully integrate the agreement into its sales process. Implementation will be led directly by our Director of Operations, who will oversee staff training, contract compliance, pricing, and day-to-day execution. All sales team members will receive training on the Sourcewell program, including cooperative purchasing procedures, contract pricing, participating entity eligibility, quoting requirements, and customer service expectations. The Sourcewell agreement will be incorporated into our sales materials,	

		website, digital catalogues, CRM system, and quoting process to ensure it is consistently presented as a procurement option to eligible customers. Our sales team will be encouraged to actively promote the Sourcewell contract to municipalities, government agencies, educational institutions, and other participating entities. Performance will be monitored by the Director of Operations to ensure timely responses, contract compliance, and a high level of customer satisfaction. This structured approach will ensure the Sourcewell agreement becomes an integral part of our business while providing participating entities with a seamless purchasing experience.	
40	Are your Solutions available through an e-Procurement or e-Commerce ordering process? If so, describe your system(s) AND provide one (1) example of how governmental and educational customers have successfully utilized them.	Vancasa Building Supplies is currently in the process of implementing a comprehensive e-Procurement and e-Commerce ordering platform that will allow customers to browse products, request quotations, place orders, track shipments, and manage purchasing electronically. This platform is being developed to support both commercial customers and public sector organizations, including government agencies and educational institutions. At present, all quotations and orders are managed through a dedicated email-based procurement process, supported by direct communication with our sales and customer service teams. This approach allows us to provide detailed quotations, confirm specifications, coordinate logistics, and ensure accurate order fulfillment while maintaining a high level of customer service. Several municipal and educational customers have successfully utilized this email-based ordering process for product quotations, procurement, order confirmation, and project coordination. Our team works closely with each customer throughout the purchasing process to ensure timely communication, accurate documentation, and successful project delivery. Once our e-Procurement platform is fully implemented, it will further streamline purchasing while maintaining the personalized support that our customers expect.	*

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

#	Question	Response *	
41	Describe any training programs related to your proposed Solution(s) available to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, delivery methods, and any costs that apply.	Vancasa Building Supplies offers optional product and installation training for Sourcewell participating entities. Training is designed to provide customers with a thorough understanding of product selection, installation best practices, maintenance requirements, and warranty information for our fencing systems. Training is provided directly by Vancasa's Director of Operations, ensuring participants receive expert guidance and practical knowledge based on real-world project experience. Training can be delivered either virtually via Zoom or in person at the customer's location or project site, depending on the participating entity's	*

		preference and project requirements. There is no charge for virtual training sessions. For in-person training, participating entities are responsible only for reasonable travel-related expenses, including transportation, accommodations (if required), and other applicable travel costs. There are no additional training or consulting fees.	
42	Describe any technological advances that your proposed Solutions offer.	Vancasa Building Supplies continually works with leading manufacturers to incorporate the latest advancements in fencing materials, engineering, and manufacturing processes. Our products are designed to provide superior durability, reduced maintenance, improved installation efficiency, and enhanced long-term performance. Our galvanized steel fencing systems utilize advanced corrosion-resistant coatings and high-strength steel construction to maximize service life while providing a non-combustible alternative to traditional wood fencing, making them particularly well suited for wildfire-prone regions. Our aluminum fencing systems are manufactured using high-quality alloys and precision fabrication techniques for increased strength, dimensional accuracy, and corrosion resistance. Our composite (WPC) fencing combines recycled wood fibers and polymers to create a durable, low-maintenance product that resists moisture, insects, rot, and warping while maintaining the appearance of natural wood. Our vinyl fencing incorporates UV-resistant formulations and reinforced structural components to improve color retention, impact resistance, and overall longevity. In addition to product innovation, Vancasa utilizes modern inventory management, supply chain planning, and logistics coordination systems to improve product availability, reduce lead times, and ensure reliable project delivery. We continuously evaluate emerging materials and manufacturing technologies to provide Sourcewell participating entities with high-quality, innovative fencing solutions that deliver long-term value and performance.	*
43	Describe any sustainability initiatives or certifications that relate to your organization and/or proposed Solutions. If applicable, describe the certification(s) for each initiative.	Vancasa Building Supplies is committed to offering durable, long-lasting building products that reduce replacement frequency, minimize maintenance requirements, and support sustainable construction practices. Our focus on high-quality materials extends the service life of our products, reducing waste over the lifecycle of each installation. Several of our product lines contribute to sustainability initiatives: Composite (WPC) fencing is manufactured using recycled wood fibers and recycled plastics, reducing landfill waste while providing a durable, low-maintenance alternative to traditional wood fencing. Aluminum and galvanized steel fencing are fully recyclable at the end of their service life and provide long-lasting, corrosion-resistant solutions that reduce the need for replacement. Our products are sourced directly from established manufacturing partners that utilize modern manufacturing processes and quality control systems to improve material efficiency and reduce production waste.	*

		In addition, Vancasa continually works to optimize shipping, inventory planning, and logistics to reduce unnecessary transportation and material waste while maintaining reliable product availability. Where available, Vancasa can provide manufacturer-specific environmental certifications, recycled content information, and product compliance documentation upon request.	
44	Describe any third-party issued, eco-labels, ratings, or certifications that your proposed solutions hold.	Many of Vancasa Building Supplies' manufacturing partners maintain internationally recognized environmental and quality certifications. Depending on the product line and manufacturer, available certifications may include: ISO 14001 – Environmental Management Systems ISO 9001 – Quality Management Systems SGS product testing and verification RoHS Compliance (where applicable) REACH Compliance (where applicable) Recycled content documentation for applicable composite (WPC) and metal products Manufacturer-specific certifications and supporting documentation can be provided upon request for the applicable products supplied under the agreement.	*
45	What aspects of your company, solutions, or services are truly unique in the marketplace, and why are these unique advantages meaningful for Sourcewell participating entities?	One of Vancasa Building Supplies' greatest strengths is our global sourcing capability. While we specialize in fencing and building materials, our trusted international network enables us to source a wide range of products, equipment, and custom-manufactured solutions beyond our standard product offerings when participating entities have unique project requirements. Over more than a decade, we have developed long-term relationships with carefully vetted manufacturers and suppliers throughout Asia. Unlike many distributors, we maintain boots on the ground through trusted local representatives who oversee manufacturing, conduct quality inspections, verify product specifications, and ensure products meet our standards before shipment. This additional layer of quality control significantly reduces risk and provides confidence that products are manufactured to the required specifications. Our integrated procurement, manufacturing, and logistics expertise also enables us to move products to North America as efficiently as possible while maintaining competitive pricing and dependable delivery schedules. This flexibility allows Sourcewell participating entities to work with a single trusted partner capable of sourcing both standard and specialized products, simplifying procurement and reducing the time and effort required to identify reliable international suppliers. These capabilities provide participating entities with greater flexibility, dependable quality assurance, access to a broader range of products, and a responsive supply chain that can adapt to evolving project needs.:::	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Table 5B: Value-Added Attributes

Select any business certifications that your company or partners have obtained. Upload your confirming documentation.

Select all that apply below.

#	Certification	Offered	Comment	
46	Minority Business Enterprise (MBE)	(•) Yes ( ) No	The business is run by a Chinese immigrant and the director of operations/ Partner is an Indo-Canadian who comes from a Sikh Background	*
47	Women Business Enterprise (WBE)	(•) Yes ( ) No	The Owner is a Woman	*
48	Disabled-Owned Business Enterprise (DOBE)	( ) Yes (•) No	N/A	*
49	Veteran-Owned Business Enterprise (VBE)	( ) Yes (•) No	N/A	*
50	Service-Disabled Veteran-Owned Business (SDVOB)	( ) Yes (•) No	N/A	*
51	Small Business Enterprise (SBE)	(•) Yes ( ) No	Yes as we only have 20 employees actively working for the business	*
52	Small Disadvantaged Business (SDB)	( ) Yes (•) No	N/A	*
53	Women-Owned Small Business (WOSB)	(•) Yes ( ) No	Look at previous answers	*

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

#	Question	Response *	
54	Describe your payment terms.	Vancasa Building Supplies offers Net 30-day payment terms to qualified government agencies and other approved participating entities, subject to standard credit approval. Invoices are due within 30 calendar days from the invoice date. Any outstanding balance remaining after the 30-day payment period will be subject to a 2% interest charge for every additional 10-day period (or the maximum rate permitted by applicable law). Alternative payment arrangements may be considered for large-scale or long-term projects by mutual agreement. Vancasa is committed to providing flexible, transparent payment terms while maintaining efficient	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		project delivery and customer service.	
55	Describe your accepted payment methods. For credit card/procurement card (pCard), describe any fees associated with these methods.	Vancasa Building Supplies accepts the following payment methods: Electronic Funds Transfer (EFT) Certified Bank Cheques Credit Cards / Procurement Cards (pCards) Payments made by credit card or procurement card (pCard) are subject to a 2% processing fee. No additional fees apply to payments made by EFT or certified bank cheque. Alternative payment methods or arrangements may be considered for large projects or participating entities upon mutual agreement.	
56	Describe available leasing, financing, or as-a-service options, including key features and any third-party providers or financial partners used.	Vancasa Building Supplies does not currently offer leasing, financing, or as-a-service purchasing options for its products. However, we recognize that flexible financing solutions can be valuable for government agencies and other participating entities. We are actively exploring financing and leasing programs with qualified third-party financial partners and anticipate offering these options in the near future. As these programs become available, participating entities will be provided with information regarding financing terms, eligibility requirements, and approved financing partners.	*
57	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Vancasa Building Supplies utilizes standardized transaction documents to ensure consistency, transparency, and accurate project execution. Depending on the scope of the project, participating entities may receive one or more of the following documents: Detailed quotation/proposal Sales order confirmation Purchase order acknowledgment Standard Terms and Conditions of Sale Product specifications and technical data sheets Warranty documentation Delivery and shipping documentation Installation scope of work (where applicable) Project schedules and logistics plans (for larger projects) Final invoice and packing list These documents clearly define the products being supplied, pricing, delivery schedules, payment terms, warranty coverage, and the responsibilities of both parties. For projects that include installation or turnkey services, additional project-specific documentation may be provided as required. Template transaction documents, including our standard quotation, terms and conditions, warranty documentation, and order confirmation forms, will be provided to participating entities upon request or included as part of the contract documentation.	*

58	Describe your pricing model AND quantify the proposed discount(s) offered. If proposed pricing is Line-Item Pricing, Proposer must submit: A. For each Line, provide your list/MSRP, the offered discount(s), and the ”Master Agreement Price”. B. If proposed pricing is a Percentage Discount from Catalog or Category, one of the following MUST be submitted: (1) an active URL to a current published online catalog; OR (2) a complete price file with current pricing. Refer to RFP Section III. Pricing for additional guidance.	Vancasa Building Supplies utilizes a line-item pricing model for all products offered under the proposed Sourcewell Master Agreement. Each product has an established Manufacturer's Suggested Retail Price (MSRP) and a corresponding Sourcewell contract price, providing participating entities with transparent, consistent, and competitive pricing. Our complete pricing schedule, including MSRP, Sourcewell pricing, and regional pricing by service zone, is provided in the attached pricing sheet. The proposed Sourcewell pricing provides discounts that generally range from approximately 10% to 25% off MSRP, depending on the product category, geographic service zone, and project location. For large-scale projects exceeding 5,000 linear feet, participating entities will receive an additional 10% discount off the applicable Sourcewell contract pricing. Additional project-specific pricing may also be available where logistics, project scope, or purchasing volume create further efficiencies. Pricing is divided into geographic service zones to reflect differences in transportation, logistics, and project servicing costs while ensuring fair and competitive pricing across North America. Standard installation pricing, where applicable, is also included within the pricing schedule. Vancasa is committed to maintaining transparent pricing and delivering exceptional value to Sourcewell participating entities through competitive pricing, volume incentives, and reliable long-term supply.	*
59	Provide details of any quantity or volume discounts, as well as any rebate programs that are available in addition to the proposed pricing structure discounts.	In addition to the standard Sourcewell contract pricing, Vancasa Building Supplies offers additional volume-based incentives for qualifying projects. Large-Scale Project Discount: Projects exceeding 5,000 linear feet are eligible for an additional 10% discount off the applicable Sourcewell contract pricing. This discount is intended to recognize the purchasing efficiencies associated with large-volume orders and may be combined with project-specific logistics planning where appropriate. Project-Based Pricing: For exceptionally large or multi-phase projects, Vancasa may provide customized pricing based on order volume, freight efficiencies, project duration, and delivery requirements, while remaining consistent with the terms of the Sourcewell Master Agreement. Rebate Programs: Vancasa Building Supplies does not currently offer rebate programs. Instead, our pricing strategy focuses on providing competitive upfront pricing and volume discounts that deliver immediate value to participating entities. All additional discounts are subject to project review and will be clearly identified in the quotation provided to the participating entity.	*
60	Describe your method of	While Vancasa Building Supplies will prioritize products and services	*

	facilitating non-contracted products or related services and define the associated costs/fees.	covered under the Sourcewell Master Agreement, we recognize that participating entities may occasionally require products or equipment that fall outside the scope of the awarded contract. Through our established global supply chain and long-standing relationships with trusted international manufacturers, Vancasa can source a wide range of non-contracted products and related services upon request. Each request is evaluated individually to ensure it complies with applicable procurement requirements and does not conflict with the terms of the Sourcewell Master Agreement. Pricing for non-contracted products and services will be provided through a separate quotation based on product cost, freight, duties (if applicable), logistics, and project-specific requirements. For products that require supplier identification, manufacturer vetting, pricing negotiations, or custom sourcing beyond our standard product offering, a professional sourcing and procurement fee of CAD $70 per hour will apply. This fee covers the time required to identify qualified suppliers, negotiate pricing and production terms, verify product quality, and coordinate procurement activities. Any sourcing fees will be disclosed and approved by the participating entity before work begins. Our objective is to provide participating entities with a single, reliable source for both contracted and complementary products while maintaining transparent pricing, quality assurance, and responsive customer service.	
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges.	The pricing submitted by Vancasa Building Supplies includes the products and services identified in the pricing schedule. The primary cost element that is not included is any government-imposed duties, tariffs, import taxes, or other regulatory fees that may be introduced, amended, or increased after the date of quotation or contract award. These charges are established by federal authorities and are outside of Vancasa's control. Should any new or increased duties, tariffs, import taxes, or other government-imposed charges come into effect, Vancasa Building Supplies reserves the right to immediately adjust its pricing to reflect these mandatory cost increases. Any such pricing adjustments will apply only to the extent of the additional government-imposed costs and will be supported by applicable documentation upon request. Any other project-specific costs, such as expedited shipping, specialized sourcing services (when requested), or extraordinary site requirements, will be clearly identified, quoted separately, and approved by the participating entity before being incurred.	*
62	Describe and define the costs/fees associated with your freight, shipping, and delivery program(s) in the contiguous United States.	Freight, shipping, and standard delivery costs within the contiguous United States are incorporated into Vancasa Building Supplies' geographic pricing zones, as outlined in our submitted pricing schedule. These zone-based prices are designed to provide transparent and predictable pricing while accounting for regional transportation and logistics costs.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		The submitted pricing includes delivery to standard commercial receiving locations within the applicable service zone. Additional delivery fees may apply for direct site deliveries, including active construction sites, remote locations, restricted-access facilities, locations requiring specialized equipment or handling, or deliveries requiring specific appointment times or unloading services. Any additional site delivery charges will be quoted in advance and approved by the participating entity before shipment. Vancasa is committed to working with each customer to develop the most efficient and cost-effective delivery solution while maintaining reliable service and project schedules.	
63	Describe and define the costs/fees associated with your freight, shipping, and delivery program(s) for Alaska, Hawaii, Canada, or any offshore delivery.	For Canada, standard freight and delivery costs are incorporated into Vancasa Building Supplies' geographic pricing zones as outlined in our submitted pricing schedule. Additional charges will apply for remote locations, direct job-site deliveries, restricted-access sites, or deliveries requiring specialized equipment, handling, unloading, or appointment coordination. For Alaska, Hawaii, and offshore deliveries, freight and shipping costs are not included in the standard pricing due to the unique transportation methods, ocean freight requirements, port charges, and final-mile logistics associated with these locations. Each project will be quoted individually based on the destination, order volume, transportation method, site conditions, and delivery requirements. Any applicable freight, port handling, customs clearance, remote-area surcharge, job-site delivery charge, or specialized delivery fee will be clearly identified in the quotation and approved by the participating entity before shipment.	*
64	Describe any unique distribution, delivery, or deployment methods offered in your proposal.	Vancasa Building Supplies offers a flexible distribution model that allows participating entities to purchase materials only or complete turnkey project support, depending on their requirements. Our greatest advantage is our highly responsive and efficient distribution network, which combines international manufacturing relationships, strategic inventory planning, and experienced logistics coordination to deliver products quickly and reliably across North America. Unlike many suppliers, Vancasa works directly with trusted overseas manufacturers while maintaining boots on the ground to oversee production, verify quality, and coordinate shipments before products leave the factory. This allows us to reduce delays, maintain quality standards, and respond quickly to large-volume or custom orders. Our distribution network is designed to efficiently move products from manufacturing facilities to our distribution centres and directly to customers, helping to minimize lead times and reduce handling throughout the supply chain. This approach enables us to support projects ranging from small facility upgrades to large municipal and infrastructure developments while providing dependable product availability and competitive pricing.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		Where required, products can also be delivered directly to project sites through coordinated logistics and scheduled deliveries to align with construction timelines.	
65	Describe any self-audit processes or programs that you will employ to verify that Sourcewell participating entities have obtained Agreement pricing and to verify compliance with the resulting Agreement.	Vancasa Building Supplies will implement internal quality control and self-audit procedures to ensure all eligible Sourcewell participating entities consistently receive the correct contract pricing and that all transactions comply with the terms of the Master Agreement. Our Director of Operations will oversee contract compliance by conducting periodic reviews of quotations, sales orders, invoices, and pricing to verify that Sourcewell pricing has been correctly applied. Our sales and customer service teams will be trained on the requirements of the agreement, including contract pricing, participating entity eligibility, approved products, and purchasing procedures. In addition, our order management system will identify Sourcewell transactions, allowing management to monitor pricing accuracy, order processing, and contract performance. Any pricing discrepancies or compliance issues identified through internal reviews will be investigated immediately, corrective action will be taken, and procedures will be updated where necessary to prevent future occurrences. These self-audit processes ensure transparency, pricing consistency, and ongoing compliance while providing participating entities with confidence that they are receiving the full benefits of the Sourcewell Master Agreement.	*
66	Provide a list of internal metrics that will be tracked to measure the success of a resulting Agreement.	Vancasa Building Supplies will monitor the following key performance indicators (KPIs) to measure the success of the Sourcewell Master Agreement: Total Sourcewell sales revenue. Number of participating entities utilizing the agreement. Number of quotations converted into awarded projects. Average response time to inquiries (target: within 24 hours). Average issue resolution time (target: within 48 hours). On-time delivery performance. Order accuracy and fulfillment rate. Customer satisfaction and repeat business. Number of new government and educational accounts established. Growth in market penetration across Canada and the United States. Compliance with Sourcewell pricing and contract requirements. Inventory availability and stock fulfillment rates. Marketing performance, including outreach campaigns, website traffic, and engagement from Sourcewell participating entities. These metrics will be reviewed regularly by senior management and the Director of Operations to ensure continuous improvement, contract compliance, and exceptional service for Sourcewell participating entities.	*
67	Provide a proposed	Vancasa Building Supplies proposes an Administrative Fee of 2.65% of	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

	Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The proposed Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	the total invoiced revenue from all completed sales made under the resulting Sourcewell Master Agreement. The Administrative Fee will be calculated based on the total invoiced value of completed transactions with Sourcewell Participating Entities during each applicable reporting period and will be remitted to Sourcewell in accordance with the terms, reporting requirements, and payment schedule outlined in the Master Agreement. Vancasa recognizes the value that Sourcewell provides through cooperative purchasing, contract administration, marketing support, and member outreach, and is committed to maintaining a strong, long-term partnership that delivers exceptional value to participating entities.	

Table 6B: Pricing Offered

#	The Pricing for this Proposal is: *	Specify the basis for the pricing offered, include unique circumstances or justifications	
68	As good as or better than pricing typically offered through our existing cooperative contracts, state contracts, or agencies.	The pricing submitted in this proposal reflects preferred Sourcewell contract pricing and is more competitive than Vancasa Building Supplies' standard commercial pricing structure. We have developed this pricing specifically to provide Sourcewell Participating Entities with exceptional value through reduced pricing, transparent line-item costs, and additional volume discounts for large-scale projects. Vancasa views a Sourcewell Master Agreement as a long-term strategic partnership rather than simply a sales opportunity. We are committed to offering the highest quality products at the most competitive pricing possible, supported by reliable inventory, responsive customer service, and industry-leading logistics. Our goal is to ensure that Sourcewell members receive outstanding value while benefiting from dependable product availability and professional support. We continuously work with our manufacturing partners to improve efficiencies and reduce costs, allowing us to pass those savings on to Sourcewell Participating Entities whenever possible. This commitment demonstrates the value we place on our partnership with Sourcewell and our dedication to providing exceptional products, service, and long-term value to its members.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A and 7B)

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

#	Category or Type	Offered *	Provide a detailed description of all solutions offered.	
69	Perimeter Fencing - Chain Link	(•) Yes ( ) No	Vancasa Building Supplies offers premium chain link fencing systems designed to provide secure, cost-effective, and low-maintenance perimeter protection for a wide range of applications. Our chain link systems are manufactured using high-quality galvanized steel wire and heavy-duty framework to deliver long-term durability, corrosion resistance, and dependable performance in demanding environments. Our chain link fencing is available in 4 ft, 6 ft, and 8 ft heights with a standard 2" × 2" (50 × 50 mm) mesh opening. Customers can choose between 11-gauge wire for standard residential and commercial applications or 9-gauge wire for heavy-duty commercial, industrial, municipal, and high-security installations. Systems are available in both hot-dip galvanized and black PVC-coated finishes for enhanced corrosion protection and aesthetic appeal. Each complete fencing system includes: Chain link mesh Galvanized steel line, terminal, and corner posts Top rail and bottom tension wire or rail (where specified) Tension bars and tension bands Brace bands and rail ends Post caps and loop caps Tension wire, tie wires, and all required installation hardware Single and double swing gates available to match fence specifications Our chain link fencing is engineered for quick installation, minimal maintenance, and a service life exceeding 20 years under normal operating conditions. The system provides excellent visibility while maintaining perimeter security and can be enhanced with privacy slats, barbed wire, razor wire, or additional security features where permitted. Typical applications include: Government facilities Schools and educational campuses Municipal parks and recreation facilities Industrial and manufacturing facilities Warehouses and logistics centres Commercial developments Utility and infrastructure projects Sports fields and athletic facilities Residential developments	*

			General security and perimeter protection Vancasa's chain link fencing systems deliver an economical, durable, and highly versatile perimeter fencing solution that meets the needs of public agencies, commercial organizations, and institutional customers while providing outstanding long-term value and reliability.	
70	Perimeter Fencing - Wood	○ Yes ◉ No	N/A	*
71	Perimeter Fencing - Vinyl	○ Yes ◉ No	N/A	*
72	Perimeter Fencing - Composite	◉ Yes ○ No	Vancasa Building Supplies offers a premium 2nd Generation Wood Plastic Composite (WPC) fencing system designed to provide the natural appearance of wood with the strength, durability, and low maintenance of modern composite materials. Engineered for residential, commercial, municipal, and institutional applications, our composite fencing delivers long-term performance without the ongoing maintenance associated with traditional wood fencing. Each fence panel measures 6 ft high × 6 ft wide and is constructed using 6.5-inch interlocking composite boards supported by 3" × 3" powder-coated aluminum posts. The combination of heavy-duty aluminum framing and premium composite boards provides exceptional structural integrity, dimensional stability, and resistance to harsh weather conditions. The system is available in Dark Grey, Ashwood, Teak, and IPE woodgrain finishes, allowing customers to achieve a modern, high-end appearance while complementing a wide variety of architectural styles. Unlike traditional wood fencing, Vancasa's composite fencing will not rot, warp, crack, splinter, or attract termites and insects. The boards are manufactured with UV-resistant materials to minimize fading and maintain their appearance over time, while requiring no painting, staining, or sealing. This significantly reduces long-term maintenance costs and lifecycle ownership expenses. Each complete fencing system includes: 2nd Generation WPC interlocking composite boards 3" × 3" powder-coated aluminum posts Top and bottom aluminum rails Post caps All required brackets, fasteners, and installation hardware Matching pedestrian and double swing gate systems available The modular interlocking design allows for efficient installation while providing complete privacy and a clean, contemporary appearance. The aluminum post system offers superior strength compared to traditional composite fence systems and ensures long-term structural stability. Typical applications include:	*

			Municipal facilities Government buildings Schools and educational campuses Parks and recreation facilities Residential developments Commercial properties Strata and condominium communities Public gathering spaces Privacy and decorative perimeter fencing Vancasa's composite fencing system combines premium aesthetics with exceptional durability, making it an ideal long-term solution for organizations seeking an environmentally conscious, low-maintenance, and highly durable privacy fencing system. Its modern appearance, long service life, and minimal maintenance requirements provide excellent value for Sourcewell participating entities while reducing ongoing operating and replacement costs.	
73	Perimeter Fencing - Ornamental (steel, aluminum, wrought iron)	(•) Yes ( ) No	Perimeter Fencing – Galvanized Steel Privacy Fence Vancasa Building Supplies offers a premium galvanized steel privacy fencing system engineered to provide superior security, exceptional durability, and a modern architectural appearance. Designed for residential, commercial, municipal, industrial, and institutional applications, our galvanized steel fencing provides a long-lasting alternative to traditional wood fencing with virtually no maintenance. Each panel measures 71 inches high × 94 inches wide and is manufactured using 24-gauge galvanized steel sheets combined with 21-gauge galvanized steel posts and rails, delivering outstanding structural strength and resistance to impact, corrosion, and harsh weather conditions. The system is available in 4 ft, 6 ft, and 8 ft heights and is offered in Black, Grey, and Woodgrain powder-coated finishes. The galvanized steel construction is non-combustible, making it an excellent solution for wildfire-prone regions while also providing superior resistance to rot, termites, moisture, warping, and UV exposure. Unlike wood fencing, it never requires painting, staining, or sealing, significantly reducing long-term maintenance costs. Each complete fencing system includes: 24-gauge galvanized steel privacy panels 21-gauge galvanized steel posts and rails Post caps All required installation hardware Matching single and double swing gates available Typical applications include: Municipal facilities Government buildings	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

			Schools and educational campuses Industrial and commercial developments Parks and recreation facilities Residential communities Utility and infrastructure projects Security and perimeter fencing With its modern appearance, exceptional strength, fire resistance, and maintenance-free design, Vancasa's galvanized steel privacy fencing delivers long-term value while providing participating entities with one of the most durable perimeter fencing systems available. Perimeter Fencing – Ornamental Galvanized Steel Fence Vancasa Building Supplies offers ornamental galvanized steel fencing that combines the elegance of traditional wrought iron with the strength, corrosion resistance, and low maintenance of modern galvanized steel construction. Designed for both decorative and security applications, this fencing system provides a professional appearance while delivering exceptional long-term performance. Our ornamental fencing is available in 4 ft, 5 ft, and 6 ft heights, with standard 8 ft wide panels. Each panel is manufactured using pre-galvanized steel with a durable black powder-coated finish, incorporating 40 × 40 × 1.2 mm rails, 19 × 19 × 1.0 mm pickets, and 60 × 60 × 2.0 mm structural posts. Fully welded construction provides outstanding rigidity, structural integrity, and long-term durability. The galvanized and powder-coated finish provides excellent resistance to corrosion, fading, and weathering while requiring virtually no maintenance. The ornamental design enhances the appearance of public spaces while maintaining excellent visibility and perimeter security. Each complete fencing system includes: Fully welded ornamental steel panels Galvanized structural posts Mounting brackets Post caps All required installation hardware Matching pedestrian and vehicle gates available Typical applications include: Schools and universities Municipal parks Government buildings Residential developments Commercial properties Public facilities Business parks Decorative perimeter security	

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

			Vancasa's ornamental fencing offers the timeless appearance of wrought iron without the maintenance concerns, making it an ideal solution for organizations seeking both security and architectural appeal. Perimeter Fencing – Aluminum Fence Vancasa Building Supplies offers premium 6063-T5 aluminum fencing systems engineered to deliver exceptional corrosion resistance, modern aesthetics, and maintenance-free performance. Available in both Full Privacy and Semi-Privacy configurations, these fencing systems provide an ideal solution for residential, commercial, municipal, institutional, and recreational applications. Our aluminum fence panels are available in 4 ft × 8 ft and 6 ft × 8 ft sizes and are manufactured using 6063-T5 architectural-grade aluminum with 17-gauge panels and heavy-duty 14-gauge 4" × 4" aluminum posts for maximum strength and durability. Available in Black and Grey powder-coated finishes, the system offers superior resistance to rust, corrosion, fading, and weathering. The Full Privacy system provides complete visual screening while maintaining a sleek, contemporary appearance. The Semi-Privacy system is available with 1-inch or 3-inch picket spacing, allowing for increased airflow and visibility while still providing an attractive perimeter solution. Each complete fencing system includes: Aluminum fence panels Heavy-duty aluminum posts Top and bottom rails Post caps All required brackets and installation hardware Matching pedestrian and double swing gate systems Typical applications include: Government facilities Schools and educational campuses Municipal parks Recreation facilities Residential developments Commercial properties Pools and amenity areas Strata and condominium communities Public infrastructure projects Unlike steel or wood, aluminum will not rust and requires virtually no maintenance throughout its service life. Combined with its lightweight construction, architectural appearance, and exceptional durability, Vancasa's aluminum fencing provides a premium perimeter solution that delivers outstanding long-term value for Sourcewell participating entities.	
74	Perimeter	○ Yes		

	Fencing - Concrete/masonry	◉ No		
75	Safety & Environmental Protection - Security Fencing	○ Yes ◉ No		
76	Safety & Environmental Protection - Ballistic-rated fencing	○ Yes ◉ No		
77	Safety & Environmental Protection - Crash-related fencing	○ Yes ◉ No		
78	Safety and Environmental Protection - Noise reduction or sound attenuation fencing	○ Yes ◉ No		
79	Temporary Solutions - Portable Fencing	◉ Yes ○ No	Vancasa Building Supplies offers heavy-duty temporary fencing systems designed to provide secure, portable, and rapidly deployable perimeter protection for construction sites, public events, infrastructure projects, emergency response operations, and restricted access areas. Engineered for durability and repeated use, our temporary fencing systems provide a reliable solution where permanent fencing is not practical. Each panel measures 1.8 m (6 ft) high × 2.9 m (9.5 ft) wide and is manufactured using a 25 × 25 × 1.2 mm galvanized steel frame with a 20 × 20 × 1.0 mm center horizontal rail for added structural strength. Panels feature 50 × 100 mm welded wire mesh constructed from 3 mm steel wire, providing excellent rigidity while maintaining visibility and security. The entire system is finished with a durable powder-coated coating for enhanced corrosion resistance and long service life. Designed for quick installation without excavation or permanent foundations, each panel is supported by heavy-duty removable feet and secured using steel fence clamps, allowing the system to be installed, relocated, or expanded as project requirements change. Each complete fencing system includes: Heavy-duty temporary fence panels Galvanized removable steel feet or bases Panel connection clamps	

			Required fastening hardware Optional pedestrian and vehicle access gates Optional privacy screening and windscreen attachments Temporary fencing systems can be installed quickly by small crews, minimizing project setup time while providing a safe and secure perimeter. Their modular design allows panels to be easily relocated and reused across multiple projects, reducing overall ownership costs. Typical applications include: Construction and infrastructure projects Municipal public works Government facilities Road and utility construction Public events and festivals Emergency response and disaster recovery Industrial facilities Equipment and material storage yards School and campus construction Crowd control and restricted access zones Vancasa's temporary fencing systems provide participating entities with a durable, reusable, and cost-effective perimeter security solution that can be rapidly deployed, easily reconfigured, and removed without permanent site modifications, making them ideal for temporary security, safety, and access control applications.	
80	Temporary Solutions - Privacy Panels	○ Yes ◉ No		
81	Temporary Solutions - Rental Fencing	○ Yes ◉ No		
82	Please describe other Solutions not specifically mentioned in this Table 7A, that are within the scope of this RFP.	◉ Yes ○ No	Perimeter Fencing – Crowd Control Barrier Vancasa Building Supplies offers heavy-duty crowd control barrier systems designed to safely manage pedestrian traffic, define secure perimeters, and improve public safety during events, construction activities, emergency situations, and municipal operations. Built for repeated use in demanding environments, our crowd barriers provide a durable, portable, and cost-effective solution for temporary access control. Each barrier measures 1.1 m high × 2.1 m wide and is manufactured using a robust 32 mm × 1.2 mm galvanized steel frame with 19 mm × 1.0 mm internal vertical tubes spaced at 150 mm centres. The barriers feature a durable hot-dip galvanized finish for superior corrosion resistance and long service life, making them suitable for both indoor and outdoor use. Stable flat steel feet provide excellent support while minimizing trip hazards and allowing barriers to be quickly deployed and repositioned as needed.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

			Each barrier is designed with an interlocking hook-and-loop connection system, allowing multiple panels to be securely linked together to create continuous pedestrian control systems for projects of any size. Each complete barrier system includes: Galvanized crowd control barrier panel Heavy-duty flat support feet Interlocking connection hooks All required fastening hardware Crowd barriers can be rapidly installed, removed, and reconfigured without specialized equipment, making them ideal for temporary traffic management and public safety applications. Typical applications include: Public events and festivals Municipal events Concerts and sporting events Government facilities Construction sites Emergency response operations Road closures and traffic control Schools and universities Public gathering spaces Queue and pedestrian management Vancasa's crowd control barriers provide participating entities with a durable, reusable, and professional solution for managing pedestrian movement while improving public safety, operational efficiency, and event organization. Perimeter Fencing – Anti-Climb Security Fence Vancasa Building Supplies offers high-security anti-climb fencing systems engineered to provide superior perimeter protection for facilities requiring enhanced security. Designed to resist climbing, cutting, and unauthorized entry, our anti-climb fence combines high-strength welded wire mesh with heavy-duty structural posts to create an effective physical security barrier for critical infrastructure and high-risk facilities. Each panel measures 2.0 m high × 2.5 m wide and features a 12.7 mm × 76.2 mm welded mesh opening constructed from 4 mm vertical wires and 3 mm horizontal wires. The panel incorporates four reinforced V-bends to increase rigidity and resistance to impact. Panels are supported by 50 × 50 × 1.5 mm steel posts and finished with a durable powder-coated surface treatment to provide long-term corrosion protection and weather resistance. The narrow mesh aperture prevents hand and footholds, making climbing extremely difficult while also providing excellent visibility for surveillance cameras and security personnel. The welded steel construction offers	

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

			exceptional resistance to cutting and deformation, making it suitable for high-security environments. Each complete fencing system includes: Welded anti-climb security panels Heavy-duty steel posts Security mounting brackets Tamper-resistant fasteners Post caps All required installation hardware Optional security gates and access control systems Optional enhancements such as barbed wire, razor wire, anti-scale toppings, electronic access control, intrusion detection, and surveillance integration can be incorporated where permitted by project specifications. Typical applications include: Government facilities Military installations Correctional facilities Utilities and substations Airports Data centres Schools and educational campuses Critical infrastructure Industrial and manufacturing facilities Warehouses and logistics centres High-security commercial properties Vancasa's anti-climb fencing system provides participating entities with a robust, long-lasting perimeter security solution that combines exceptional strength, visibility, and intrusion resistance while minimizing maintenance requirements over its service life.	

Table 7B: Depth and Breadth of Offered Solutions - Industry Specific

#	Question	Response *	
83	Describe assembly and installation services offered including whether third parties are involved. Include if installers hold any certifications or specific training.	Vancasa Building Supplies offers both material-only supply and complete installation services, depending on the participating entity's requirements and project location. Installation services are provided through a combination of our in-house installation teams in key markets and a network of carefully selected third-party installation partners. All third-party installers are thoroughly vetted by Vancasa and are selected based on their reputation, proven industry experience, workmanship, and history of successfully completing fencing projects. We require our installation partners to carry appropriate liability insurance and bonding to ensure protection for both the participating entity and the project.	*

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

		Before performing installations of Vancasa products, our installation partners receive product-specific training directly from Vancasa. This training covers proper installation techniques, manufacturer specifications, quality standards, safety procedures, and best practices for each of our fencing systems, ensuring installations are completed consistently and in accordance with our requirements. Vancasa maintains ongoing communication with installation partners throughout the project and conducts quality oversight where appropriate to ensure workmanship meets our standards. This combination of experienced, insured installation professionals and Vancasa's product-specific training enables us to deliver reliable, high-quality installations while maintaining consistent performance across all project locations.	
84	Describe safety features your fencing solutions offer such as anti-cut, anti-climb, or grounding protection for metal fencing etc.	Vancasa Building Supplies offers a comprehensive range of fencing solutions designed with safety, security, and long-term durability in mind. Depending on the product selected and project requirements, our fencing systems incorporate a variety of advanced safety features. Anti-Climb Protection: Our anti-climb security fencing utilizes a narrow welded mesh pattern that prevents handholds and footholds, significantly reducing the ability to scale the fence. Our full privacy galvanized steel fencing also eliminates horizontal climbing points, providing an additional level of perimeter security. Anti-Cut Resistance: Heavy-duty galvanized steel wire, welded mesh panels, and structural steel components provide excellent resistance to cutting, tampering, and forced entry. Higher-security configurations are available for critical infrastructure and government facilities. Fire Resistance: Our galvanized steel and aluminum fencing systems are non-combustible and will not contribute to the spread of fire, making them well suited for wildfire-prone regions and public infrastructure projects. Corrosion Protection: Galvanized steel components are protected through galvanization and durable powder-coated finishes, while aluminum systems are naturally corrosion resistant, providing long-term structural integrity in harsh environments. Tamper-Resistant Construction: Where required, fencing systems can incorporate tamper-resistant fasteners, heavy-duty hardware, reinforced posts, and secure gate systems to reduce unauthorized access. Structural Stability: All fencing systems are engineered with heavy-duty posts, rails, and framing designed to withstand high wind loads and demanding environmental conditions while maintaining long-term performance. Smooth, Safe Finishes: Powder-coated surfaces and precision-manufactured components minimize sharp edges and reduce the risk of injury during normal use, making many of our systems suitable for schools, parks, and public facilities. Grounding Protection: Where metal fencing is installed near electrical infrastructure or where required by project specifications or local electrical codes, Vancasa can accommodate grounding and bonding requirements in coordination with the project engineer or electrical contractor. Additional security enhancements—including barbed wire, razor wire, privacy slats, intrusion detection systems, electronic access control, and surveillance integration—can also be incorporated where appropriate and permitted by	*

		project specifications. All Vancasa fencing systems are installed in accordance with manufacturer specifications and applicable local building and safety requirements, ensuring safe, reliable, and long-lasting performance for participating entities.	
85	Describe any design or engineering services offered. Include whether design capabilities include ADA capabilities for fencing gates and other openings.	Vancasa Building Supplies provides comprehensive design, engineering coordination, and project planning services to support projects of all sizes. Our team assists participating entities with product selection, system layout, material take-offs, project specifications, gate configurations, custom fencing solutions, and value engineering to ensure each project meets its performance, budget, and schedule requirements. For projects requiring engineered solutions, Vancasa works with qualified engineering professionals and manufacturers to provide stamped drawings, engineering calculations, and project-specific designs where required by local building codes or project specifications. Our design services also include ADA-compliant gate and access solutions. We can provide gate configurations, clear opening widths, hardware, latching systems, and access points designed to comply with applicable Americans with Disabilities Act (ADA) requirements and other accessibility standards, where required by the project. We work closely with project architects, engineers, and owners to ensure accessibility requirements are incorporated into the overall fence design. Additional design services include: Site-specific fence layouts and planning Material quantity take-offs Custom gate and access control layouts Product specification assistance Shop drawings and installation details Value engineering and alternative product recommendations Coordination with architects, engineers, contractors, and owners Custom fabrication and specialty fencing solutions where required These services help participating entities streamline project planning, reduce design conflicts, and ensure fencing systems are fully integrated into the overall project while meeting all applicable safety, accessibility, and performance requirements.	*
86	Describe maintenance requirements and longevity features offered in your fencing solutions.	Vancasa Building Supplies designs its fencing systems to provide long service life with minimal maintenance, reducing the total cost of ownership for government agencies, educational institutions, municipalities, and commercial customers. Our galvanized steel privacy fencing is manufactured from galvanized steel with a durable powder-coated finish that resists corrosion, rust, fading, moisture, and insect damage. Unlike traditional wood fencing, it does not require painting, staining, sealing, or routine repairs and is designed to provide a service life of 20 years or more under normal conditions. Our aluminum fencing is manufactured from premium 6063-T5 aluminum,	

		providing exceptional corrosion resistance without the risk of rust. The powder-coated finish maintains its appearance for many years with only occasional cleaning using mild soap and water. Aluminum fencing requires virtually no ongoing maintenance and is designed for decades of reliable performance. Our composite (WPC) fencing combines recycled wood fibers and polymers to create a highly durable fencing system that will not rot, warp, crack, splinter, or attract termites and insects. The UV-resistant finish minimizes fading, and routine maintenance generally consists only of occasional washing to remove dirt and debris. No painting, staining, or sealing is required. Our chain link fencing utilizes galvanized or PVC-coated steel wire that provides excellent corrosion protection and long-term structural integrity. Maintenance is generally limited to periodic inspections of posts, fittings, and gates, along with occasional cleaning where required. Our ornamental galvanized steel fencing, temporary fencing, anti-climb fencing, and crowd control barriers all feature galvanized or powder-coated finishes designed to withstand harsh environmental conditions while minimizing maintenance requirements. Routine inspections and occasional cleaning are generally all that is required to maintain appearance and performance. Across all product lines, Vancasa's fencing systems are engineered to resist corrosion, UV exposure, moisture, insects, and extreme weather conditions while maintaining structural integrity and appearance. These long-lasting materials significantly reduce repair, replacement, and lifecycle maintenance costs, providing participating entities with dependable, low-maintenance perimeter solutions for many years.	

Table 8: Exceptions to Terms, Conditions, or Specifications Form (Not Scored)

Line Item 87. **NOTICE**: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) **via redline in the Master Agreement Template provided** in the “Bid Documents” section. Proposer must upload the redlined Master Agreement Template, in **Microsoft Word format** in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Response *
	No

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Table 9: Selected Bid Pricing Line Items ****NOT SCORED****

Please fill out table as able. This table is not scored but will be used to prepare competitive solicitation documentation. If you do not offer these products, no pricing is required.

#	Product	ICE Low (Budget Min)	ICE Midpoint (Recommended	ICE High (Budget Ceiling)	Comment	
88	Standard Non-Wheeled Panel (5'x10') — per panel			N/A	N/A	*
89	Premium Wheeled Panel (5'x10') — per panel			N/A	N/A	
90	Premium Wheeled Panel (6'x10') — per panel			N/A	N/A	
91	Security/Crowd Control Panel (10'x10') — per panel			N/A	N/A	
92	Ornamental Steel Fence Panel (Residential Grade, 8'W) — per panel			$165 USD per Panel for material	Includes pre-galvanized, powder-coated ornamental steel panel only. Brackets included. Posts, gates, hardware, freight, installation, and applicable taxes are priced separately unless otherwise specified. Volume discounts available for projects exceeding 5,000 linear feet.	
93	Ornamental Steel Fence Panel (Commercial Grade, 8'W) — per panel			$225 USD Per Panel for Material	Includes heavy-duty pre-galvanized, powder-coated commercial-grade ornamental steel panel only. Brackets included. Posts, gates, hardware, freight, installation, and applicable taxes are priced separately unless otherwise specified. Volume discounts available for projects exceeding 5,000 linear feet.	
94	Double Wire 868 Welded Mesh Panel (8/6/8mm wire, 200×50mm mesh) — per panel			N/A	N/A	
95	Collapsible Defensive Barrier — approx. 4.5'H × 3.5'W × 32'L, geotextile-lined (or equivalent) — per unit			N/A	N/A	
96	Collapsible Defensive Barrier — approx. 7.25'H × 7'W × 90'L, geotextile-lined (or equivalent) — per unit			N/A	N/A	
97	Collapsible Defensive Barrier — approx. 7'H × 3.5'W × 108'L, geotextile-lined (or equivalent) — per unit			N/A	N/A	
98	Welded Wire Security Fence — per LF			N/A	N/A	
99	Crash-Rated Fence (K4/K8/K12, per ASTM F2656) — per LF			N/A	N/A	
100	Ballistic-Rated Fence (Steel, UL 752 Level 10) — per LF			N/A	N/A	
101	Ballistic-Rated Wall (Concrete, UL 752 Level 10) — per LF			N/A	N/A	

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - RFP Price-SHEET.pdf - Wednesday July 15, 2026 17:06:43
- Financial Strength and Stability - Vancasa_Standard_Order_Template_RFP.pdf - Monday July 20, 2026 17:11:54
- Marketing Plan/Samples - SOURCEWELL CATALOG.pdf - Wednesday July 15, 2026 17:07:43
- WMBE/MBE/SBE or Related Certificates (optional)
- Standard Transaction Document Samples - Vancasa_Standard_Order_Template_RFP.pdf - Monday July 20, 2026 16:59:47
- Requested Exceptions (optional)
- Upload Additional Document - MARKETING-Sourcewell.pdf - Thursday July 16, 2026 14:32:53

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.

3. The Proposer certifies that:

(1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-

(i) Those prices;

(ii) The intention to submit an offer; or

(iii) The methods or factors used to calculate the prices offered.

(2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and

(3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.

5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.

6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.

7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

8. Proposer its employees, agents, and subcontractors are not:

1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Ramen Bath, Director of Operations, Vancasa Building Supplies Corp

Docusign Envelope ID: D1B748C9-C586-89A6-8299-635BED630A6E

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		